

Appendix 2

Example of factors taken into account when calculating
fee for a renewal of a gambling (betting shop) licence.

2018/19 (Proposed fee is maximum fee permitted of £600)

General queries:

Includes time spent answering emails and telephone calls	20.06
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Collection of Annual Payment:

Preparation of data for finance and update M3 database and public register	15.05
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Compliance Costs:

Includes inspections for checking compliance with licence conditions. Update information on database. Correspondence with licence holder	156.95
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Post renewal costs:

Member queries. Maintaining website. Quarterly return to Gambling Commission	45.30
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Policy:

Policy development. Committee work. Consultation with final report to Court of Common Council. Legislative updates. Training	531.54
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Previous Years:

Costs from previous years not yet recovered from fees	41.29
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810.19